***Sample Resume***

**Resume of Matthew Daniel Dixon**

418 Berry Hill Drive

Raleigh, NC 27613

(919) 555-1111

**Education** Leesville Road High School

 2010 to Present 8410 Pride Way

 Raleigh, NC 27613

**Work Experience**

 2012 to Present Part-Time Salesperson-Target

**Athletic Activities**

2012 to Present Varsity Soccer Team

2010 to 2012 Junior Varsity Tennis Team

**Elected or Appointed Offices**

* 1. Student Council
	2. Junior Class Council

2011 to Present Latin Club Vice President

**Community Activities**

 2010 to Present Habitat for Humanity

 2011 to Present Rex Hospital Volunteer

 Summer 2010 Mission Trip to South America (1 week)

**School Activities**

 2011 to Present National Honor Society

 2010 to Present Key Club

 2010 to Present Student Council

**Honors/Awards**

 Summer 2012 Governor’s School for Science

**References**

 Dr. Stone

 Ms. Duncan

 Ms. Wade